



NBCFAE HQ

Minutes for May 3, 2011

The meeting was called to order at 12:03 P.M. by the Vice President

Reading of minutes – Copies of the minutes were distributed

Monthly Statement of Treasurer – Report was ready by Victoria. A Check for Mamie Mallory Foundation fund raiser was brought for signature; however, the date has been changed to September.

- The check request for the restaurant for BHM is postponed until the BHM committee has a meeting.

Receiving of Communications – Letters are still coming in.

Reports of Officers and Committee Heads/Members

Membership Committee- Linda reported; Membership stands at 133 Active, 16 Associate, 8 Retired and 1 Corporate, 1 Honorary, 2 Lifetime.

- Fannie Rivera has confirmed that she is not a member

Black History Committee – Diane will send meeting request for June to discuss plans for February 2012.

ERT Committee – Phyllis -Scholarship program will be in July. There is concernment over the few applications that were received. Some suggestions;

- Contact guidance counselors
- Check on application process.
 1. May need to be electronic,
 2. May need membership# and referral made optional,

Public Affairs – Marcus

- Protocols for news articles are to be sent to him and he will approve with President.
- Will provide another network account for NBCFAE pictures/business

Legal Committee – No Report

Marketing & Public Relations Committee – Purvis has contacted the POC to confirm a date to sponsor the hospitality suite during the conference. There is a need for volunteers on the night of sponsorship.

- Planning for Meet and Greet with members in June or July.

Gifts from the Heart – Thais needs more unused toiletries and requested financial help from the coalition. Deames suggested putting her request in writing to the board.

Statements by the Vice President, Deames Bynum

1. Would like something to put in newsletter from all members
2. The need to formalize a process for email distribution
3. Executive Committee leads are the elected officials
4. Would like to offer tuition to the first to respond back to email offer
5. Recaps deaths in newsletter

May Action items	Responsible	Due Date
Fix walk for the cure site/directions	Regina	ASAP
Send walk for cure reminder email to members	Cynthia	ASAP
Bits and Pieces article-bring to Jamaal's attention	Deames	ASAP
Donations for Joan	Phyllis-Diane	May10
Send Jamaal new member letter for signature	Linda	June
Send email to members about Air show volunteers at Andrews	Cynthia	ASAP

Attendees: Deames Bynum, Victoria Gladden, Purvis Collies, Phyllis Seaward, Diane Speed, Thais Campbell, Trevon Henry, Regina Ramsey-Outlaw, Ron Jennings, Linda Clark, Viola Underdue, and Cynthia Smith. Marcus Brown called in.

Meeting Adjourned at 12:57 P.M.