



NBCFAE HQ

Minutes for June 7, 2011

The meeting was called to order at 12:05 P.M. by the Vice President
The published telcon line was not available

Reading of minutes – Copies of the minutes were distributed

- **Monthly Statement of Treasurer** – Deames recapped the treasury report, there were no questions.

Receiving of Communications – No more 715 article letters have come in to date. All letters have been given to Jamaal including returned letters

Reports of Officers and Committee Heads/Members

Membership Committee- Linda and Deames

- Deames introduced Linda at the membership meeting
- Looking for Venue for Membership Drive-Meet and Greet in July
- Pump up the membership drive with raffle incentive to win Paid Conference Tuition for 2 Grand Prize Winners.

Black History Committee – Diane will send meeting request for June to discuss plans for February 2012.

1. **ERT Committee** – Phyllis –No Report

Public Affairs – Marcus attempted, but was not able to connect to the meeting via the telcon line, therefore he was not able to give his report

Legal Committee – No Report

- **Marketing & Public Relations Committee** – Purvis
- Inquired if the \$500 was approved to spend on Hospitality Night
- Still working with POC regarding hotel regulations
- Will have picture from Samuel Chase event sent to Marcus by Norma

Gifts from the Heart –No Report

Statements by the Vice President, Deames Bynum

- Asked members to send articles for newsletter to Exe Board
- The Secretary will send out all messages to the members
- Asked members for suggestions and to set the tone for entertaining members and guest at Conference on Hospitality Night

- Informed members that Bits & Pieces would be reviewed by him and the President before sending to members
- Informed members to contact him if they are interesting in joining the BHM committee
- Asked members to check the National Website for training classes and theme
- Informed members that HQ will support ACE camp financially this year

June Action items	Responsible	Due Date
Address web site updates	Cynthia	ASAP
Extend Conference bridge number	Purvis	ASAP
Get soft copy of Award nomination letters from Jamaal	Cynthia	ASAP
Contact Jamaal re: HR approval letter for Conference training	Deames	ASAP
Send out ACE info upon receipt	Cynthia	

Attendees: Deames Bynum, , Purvis Collier, Linda Clark, Jim Scott, Patricia Finley, Valerie Tyman, Rhodesia Wyatt, Dessie Burnett, and Cynthia Smith

Meeting Adjourned at 12:36 P.M.